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# 2018 VOLUNTEER APPLICATION FORM

Shilo

Volunteer No. :

VOLUNTEER IDENTIFICATION		Last name		Surname at birth		First Name		Middle name		Sex F <input type="checkbox"/> M <input type="checkbox"/>		
Civic number		Street		Apt.		City		Province		Postal code		
Telephone (home)			Telephone (cell)			Telephone (work)			Extension		Date of birth (YYYY/MM/DD)	
Email				Driver's Licence No. (File No.)				Expiry date (YYYY/MM/DD)				
Do you drive standard Yes <input type="checkbox"/> No <input type="checkbox"/>		Do you have any licence restrictions ? No <input type="checkbox"/>		Province issuing license		Group/Company organizing your evening with Operation Red Nose, if applicable						
Name of your insurance company (mandatory for escort drivers)				Policy No.				Expiry date (YYYY/MM/DD)				
VOLUNTEER DUTIES YOU ARE INTERESTED IN <input type="checkbox"/> Escort driver <input type="checkbox"/> Driver <input type="checkbox"/> Navigator <input type="checkbox"/> Other: _____												

## DECLARATION

### CRIMINAL OFFENCE(S)

- I have not been convicted of a criminal offence in Canada or elsewhere or, if I have been convicted of a criminal offence, I have obtained a pardon.
- I have been convicted, in Canada or elsewhere, of one or more criminal offences.

### PENDING CHARGE(S)

- I am not subject to any pending charges for a criminal offence in Canada or elsewhere.
- I am subject to one or more pending charges, in Canada or elsewhere, for one or more criminal offences.

### COURT ORDER(S)

- I am not subject to any court order made against me in Canada or elsewhere.
- I am subject to one or more court orders made against me in Canada or elsewhere.

If any of your responses to the statements given in the self-declaration are affirmative, please provide details in the space provided below.

OFFENCE / CHARGE / ORDER	DATE	PLACE OF THE EVENT

I authorize Operation Red Nose (ORN) and any police service with jurisdiction over any or all parts of the province in which I reside to conduct a criminal record check to ensure that I meet the selection criteria set out by ORN that appear on the back of this form. However, only judicial antecedents that ORN deems to be incompatible with the volunteer's assignment will be taken into account. If my assignment requires the driving of a road vehicle, I authorize ORN and any police force to check the validity of my driver's licence. I also give my consent to the police force to forward the results of the background checks to ORN. A false declaration will result in the refusal of the application. Furthermore, between the time I submit this form and the time I participate as a volunteer, I will inform ORN of any new charge(s) against me relating to an offence and any conviction(s) in connection with such an offence. In accordance with the relevant legislation, ORN and its representative agree to protect the confidentiality of all information and data about the organization's clients and volunteers. Any declaration form that has not been signed or that contains unanswered questions will be considered incomplete and returned to sender. **I also agree to comply with the volunteer commitment set out on the back of this form, which I have read and understood. I certify that the information provided in this declaration is accurate and complete.**

DATE \_\_\_\_\_ Signature (mandatory) **X** \_\_\_\_\_

\* This volunteer application form is valid for the 2018 campaign only. It is subject to approval and can be revoked at any time.

- By checking this box, I consent to the use of my name, image and likeness in the form of photographs for promotional purposes by Operation Red Nose, its partners, affiliates, agents, employees, representatives, licensees and assigns, without notification or compensation.
  - I do not wish to be contacted by Operation Red Nose for the 2019 campaign.
- Have you participated in Operation Red Nose in the past? Yes  No

RESERVED FOR POLICE CHECK		ORN COMMITTEE		Please return this form as soon as possible to :
Checked by (name and registration no.)	Meets the criteria yes <input type="checkbox"/> no <input type="checkbox"/>	Approved by (name)	The volunteer has provided a criminal record check <input type="checkbox"/>	<b>COMPLETE</b> the Volunteer Application Form and Criminal Records Check form. <b>PHOTOCOPY</b> your driver's license. <b>SUBMIT</b> your <b>Signed</b> Volunteer Application form, <b>CRIMINAL RECORD CHECK</b> form and Driver's License photocopy to: Building L-134, MP Guardhouse Attention: Operation Red Nose
	Cannot be a driver <input type="checkbox"/>	Reason		
Cannot be an escort driver <input type="checkbox"/>	Date	<b>Final result</b>		
Cannot be a navigator <input type="checkbox"/>	Date	Accepted <input type="checkbox"/> Refused <input type="checkbox"/>		
Comments	Date			



## ADDITIONAL INFORMATION

### Selection Criteria

<b>Incompatible offences if committed within the last five years</b>	<b>Sex</b> : prostitution (solicitation) <b>Violence</b> : assault, trespassing at night, uttering threats, intimidation, harassment, indecent telephone calls, mischief, arson causing damage to property, firearms (possession, omission)	<b>Theft, fraud</b> : impersonation <b>Drugs</b> : possession <b>Other</b> : breach of condition or probation, obstructing a peace officer, other criminal charges
<b>Incompatible offences at all times</b>	<b>Sex</b> : sexual assault or assault with a weapon, indecent acts, procuring, child pornography, corrupting children, bawdy house, rape <b>Violence</b> : kidnapping, attempted murder, homicide, aggravated assault, confinement, extortion, arson with disregard for human life, firearms (unauthorized use, trafficking) with disregard for human life, firearms (unauthorized use, trafficking)	<b>Theft, fraud</b> : breaking and entering, robbery, corruption <b>Driving</b> : offence causing death or bodily harm <b>Drugs</b> : trafficking, importing, cultivating <b>Other</b> : arrest warrant
<b>Offences resulting in limited acceptance</b>	<b>Theft, fraud</b> : theft, fraud (accepted as an escort driver during sanction)	<b>Driving</b> : flight, dangerous operation of a motor vehicle, refusal to comply with demand, operation while impaired (accepted as a navigator during prohibition), unpaid tickets (tickets must be paid before volunteering)

## VOLUNTEER COMMITMENT

### I agree to :

→ take all necessary precautions to ensure the safety of my team and of Operation Red Nose clients by complying with, among others, the traffic laws in my province (speed limits, use of seatbelts, signage, parking, etc.). Operation Red Nose is not responsible for any ticket received during the course of my volunteer duties.

→ comply with the Operation Red Nose code of ethics.

- **Sobriety** : I must not consume any alcohol or cannabis on the day I work with Operation Red Nose.
- **Confidentiality** : All information about Operation Red Nose clients and volunteers that is disclosed to me will remain confidential and will not be used for any purpose other than to fulfill the mandate conferred upon me. I will also not discuss any details with other volunteers that could be used to identify a client or volunteer.
- **Courtesy** : I will show patience and courtesy toward clients at all times.
- **Free service** : Operation Red Nose is a free service. I will never solicit donations, but if clients wish to make a donation, I will thank them.
- **Fatigue** : Operation Red Nose volunteers must often deal with fatigue, and its effects at night must not be underestimated. Therefore, I will not overestimate my capabilities and, if necessary, I will take a nap before reporting for duty as an Operation Red Nose volunteer.
- **Mutual respect** : All Operation Red Nose volunteers, whether they work in the headquarters or on the road, deserve my full respect and consideration.


→ return to Operation Red Nose all amounts given to me (donations, tips, gifts, etc.)

**If I do not honour my commitment, Operation Red Nose reserves the right to terminate my participation as a volunteer for the current and future campaigns. The decision of Operation Red Nose is final.**

## DESCRIPTION OF DUTIES

For office duties, please contact your local Operation Red Nose organization.

<p><b>Escort driver</b> Person who escorts the driver and the navigator in his or her own vehicle.</p> <p>Must be 18 years of age or older Must have a valid Class 5 driver's licence and a vehicle</p> <ul style="list-style-type: none"> <li>• Please carefully complete the <i>Driver's Licence</i> and <i>Insurance Company</i> sections on the reverse.</li> <li>• Operation Red Nose only provides insurance coverage to escort drivers whose vehicles are insured against damage.</li> <li>• You must carry your proof of insurance and your driver's licence with you on the night of your shift with Operation Red Nose.</li> </ul>	<p><b>Driver</b> Person who drives the client's vehicle.</p> <p>Must be 21 years of age or older Must have a valid Class 5 driver's licence</p> <ul style="list-style-type: none"> <li>• Please indicate your driver's licence file number on the reverse.</li> <li>• You must carry your driver's licence with you on the night of your shift with Operation Red Nose.</li> </ul>	<p><b>Navigator</b> Person who rides with the driver in the client's vehicle.</p> <p>Must be 18 years of age or older Driver's licence not mandatory, but indicating the number on the reverse will speed up the processing of your application.</p>
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<p>Upon receipt of your application you will receive an email acknowledgement. Operation Red Nose staff will request a Criminal Record Check from the Military Police on your behalf. Upon completion of Criminal Record Check you will receive an email acknowledgement of acceptable Criminal Record Check along with further volunteering information or a Telephone acknowledgement of unacceptable Criminal Record Check.</p> <p><u>Volunteer Information:</u> (Dress warmly as you will be entering and exiting cold vehicles during your shift)</p> <ul style="list-style-type: none"> <li>- Arrive at Operation Red Nose Headquarters at 7:45 pm (1:45 pm for day shifts). HQ location is the Faith Centre.</li> <li>- Sign in and enjoy snacks and conversation with fellow volunteers.</li> <li>- Drive Team training available each evening for volunteers.</li> <li>- Telephone hours of operation include 8:00 pm to 3:00 am. Drive Teams will remain on the road until all clients have been returned home safely.</li> </ul> <p><i>Please circle dates you would be available to volunteer:</i> November 30, December 1, 7, 8, 11, 12, 13, 14, 15, 31 (Tues-Thurs 14:00 – 02:00) (Fri &amp; Sat 20:00 – 03:00)</p>	<p><b>THANK YOU FOR JOINING YOUR EFFORTS WITH</b></p> <p><b>Operation Red Nose to help make roads safer in your community!</b></p> <p>On the night of your shift with Operation Red Nose, don't forget to bring the following items with you :</p> <ul style="list-style-type: none"> <li>• a photo ID;</li> <li>• your valid Class 5 driver's licence (for escort drivers and drivers);</li> <li>• your proof of insurance (for escort drivers).</li> </ul> 
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